

## Banquet Policies

**Reservation:** 6fi bWZ'i bWZcf'X]bbYf Yj Yblg'UFYfYgYfj YX]b'lk c!UbXIU\UZ\ci f'k ]bXck g'k ]h' h' Ycdh]cb'cZUX]b[ UXX]h]cbU h]a YVZcfY\UbX'Uh'YfUY'cZ') \$\$!~%\$\$\$dYf'UXX]h]cbU\ci f'"5' fYgYfj U]cb'lg'WbZ]fa YX'i dcb'h'Y6Ubei Yh'A UbU Yf'g'Uddfcj U'cZUZ' `m'Wa d'YhX'Vbei Yh' WbhfUM'

**Minimum Purchase Requirement:** H' YfY]g'bc WUf[ Yhc' fYbh'h'YA cfY]UFcca "< ck Yj Yfzh'YfY ]g'Ua ]b]a i a 'di fWUgYfYei ]fYa Yblzk \]W'XYdYbXg'cb'h'YXUmUbX'h]a YcZ'h'Y'Yj Ybh': cf' Yl'Ua d'YzUA cfY]UFcca' fYgYfj U]cb'Vhk Yb'%%SS'5 A !%' \$DA'cb'A cbX'Uma ][\h'fYei ]fYU a ]b]a i a 'di fWUgY'cZ') \$\$zk \YfYUg'UfYgYfj U]cb'Vhk Yb'\*,.' \$DA'cb'U: f]XUm'Yj Yb]b[ 'a ][\h' fYei ]fYUa ]b]a i a 'di fWUgY'cZ' &\$\$\$"H'Yg' VrchU'cZU'ZccX'UbX'Vj YfU'Ydi fWUgY'ga UXY Xi f]b[ 'h'Y'lk c!UbXIU\UZ\ci f'h]a Yg'chcb'h'YXUm'cZ'h'Y'Yj Ybhk ]' Udd'm'lk UfXg'h'Y a ]b]a i a 'zk \]W'lg'VZcfYHU Yg'UbX'Ub' %1 'gYfj ]WWUf[ Y'; ]ZiWfX'di fWUgY'g'Xc' bch'Udd'nz'UbX' NcW'c Df]j UYf'cca' fYgYfj U]cbg'UfYbchY][ ]VY'Zcf'\Uddm\ci f'df]Wb[ "b'h'Y'Yj Ybh'h'U'z'c'X' UbX'Vj YfU'Ydi fWUgY'g'Xc' bch'a Yh'h'Ya ]b]a i a 'di fWUgY'fYei ]fYa Yblz'U'f'cca' fYb'h'U'Z'Y' k ]'`VYUXXX'hc'h'Y'Z]b'U'V]'` ]b'h'Y'Z'fa' c'Z'h'YX]Z'fYb'W'zk \]W'z'U'U]b'z]g'VZcfYHU Yg'UbX'Ub' %1 'gYfj ]WWUf[ Y'"

**Family Style Menu:** 5 ``A cfY]UFcca' fYgYfj U]cbg']bW'XYU'ja ]h'X'Z'a ]'m'g'm'Ya Ybi'c'Z'nci f' Wccg]b[ 'zk \]W'k ]'`V'dfcj ]YX'V'm'h'Y6Ubei Yh'A UbU Yf'UbX'lg'U'U'U'V'Y'hc'j ]Yk' U'i ncW'cg'UM'U'a Yb'lc'Wa "5 ``]a ]h'X'g'Y'W]cb'c'Z]h]a g'\ck Yj Yf'za Um'VYUXXX'hc'h'Ya Ybi' i dcb' fYei Yg'UbX'Uh'h'YX]g'W]h]cb'c'Z'h'Y6Ubei Yh'A UbU Yf'Uh'Ub'UXX]h]cbU'W'g'h'5 ``df]W'g'UbX'a Ybi'g' ]h]a g'UfY'g' V'Y'm'lc' WUb[ Y'"

**Payment:** 5 ``]h]a g'k ]'`V'd'UWX'cb'cb'Y'W'W'K YX'cz\ck Yj Yf'z'U'W'd'ha i 'h'd'Y'Z'fa g'c'Z d'U'na Ybhk ]h' ]b'fYU'g'cb'z'Z'f'Yl'Ua d'Y'z'd'U'na Ybh'V'nk U'nc'Z'h'f'Y'Y'W]h'W'f'X'g'cf'V'nk U'nc'Z'W'g'\UbX' U'W'Y'X]h'W'f'X'"5 `g' ]b'W'XYX' ]b'h'Y'V]'`k ]'`V'Y'h'Y'U'z'6"=8"U'g'Y'g'ga Yblz'UbX'%1 'gYfj ]WWUf[ ]z' k \]W'lg'Xi Ycb'h'YX'Um'c'Z'h'Y'Yj Ybh': cf'a cfY'cb'h'Y6"=8"U'g'Y'g'ga Yblz[ c'lc' V'nc'Z'g'UM'U'a Yb'lc'cf[ 'UbX'g'U'f'W'i g]b[ 'h'Y'h'fa g'f'D'f'cd'f'h'm'6i g]b'Y'g'g'-a d'fcj Ya Ybh'8 ]g'f]W'f'`

**Room Hold:** 5 `W'Y'X]h'W'f'X]g'f'Yei ]fY'X'hc'g'W'f'Y'U'f'Y'g'Y'fj U]cb'c'Z'h'YA cfY]UFcca "h'ik ]'`cb'm'VY WUf[ YX]b'h'Y'W'g'Y'c'Z'Ub'i b]h]a Ym'W'b'W'U]cb"

**Cancellation:** A \$200.00 cancellation fee will be charged to the credit card used to secure the Morelia Room for any cancellation made less than seven days prior to the event. During the month of December, cancellation made to Friday and Saturday Morelia Room reservation less than 14 days prior to the event will be subject to a \$500 cancellation fee.

**Corkage Fee:** Zócalo offers a fine selection of wine. Wine and champagne from outside the restaurant will be served with a corkage fee of \$15.00 per bottle with a limit of 2 bottles per party. The magnum corkage fee is \$20.00.

**Weddings and Civil Ceremonies:** Zócalo is a premier destination for wedding rehearsal and reception dinners. Civil Ceremonies and Weddings, however, are not permitted on site.

**Decorations:** Zócalo allows you to bring your own decorations, for example, table centerpieces, flower arrangements, or balloons, that can be set-up 15 minutes prior to your reservation. However, it is at the discretion of the Banquet Manager or manager on duty to approve of such decorations.